



Property Owner Representative Authorization

As a property owner, your information is confidential. If you want another person to act as your representative for property tax and water account matters with the Town of Wasaga Beach, we need to get your permission to deal with that person.

Please Note: involving another person to assist with your account does not change your responsibility to ensure your account is paid on time.

Property Information

Property Roll Number: 4364 - _____ - _____ - _____ - 0000

Water Account Number: _____ . _____

Property Address: _____

Property Owner Information

Name: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Representative Information

Name: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Relationship to Property Owner: _____

Authorization given for:

- Property Tax Account
- Water Account
- Both

As an owner of this property, the undersigned hereby gives permission for the above representative to make inquiries regarding the above account(s) on my behalf and authorizes the Town of Wasaga Beach staff to speak to my representative in this regard.

This includes matters necessary to resolve questions including:

- The current balance
- Payment transaction history
- Suggested payment arrangements
- All other matters which the representative may inquire of on my behalf.

It is understood that any requested documents related to the account(s) will be subject to regular applicable fees and these fees may be added to the account.

The following will still require the written approval of the property owner:

- any changes to the mailing address
- any changes to existing preauthorized payment plans

It is understood that this authorization will continue until revoked by me in writing.

Owner's Signature Date

**Completed forms may be mailed to or dropped off at the Administration Building:
30 Lewis Street, Wasaga Beach, ON L9Z 1A1**

For office use only			
Confirmed:	In Person	Phone	Date: ___ / ___ / ___
Initial:			
_____ Property Information			
_____ Owner Information			
_____ Representative Information			
_____ Terms			