

THE CORPORATION OF THE TOWN OF WASAGA BEACH

BY-LAW 2024-40

Administrative Monetary Penalty System By-law

WHEREAS Sections 102.1 and 434.1 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the “Municipal Act”) and O. Reg. 333/07, as amended, authorize municipalities to establish an administrative monetary penalty system requiring a person to pay an administrative penalty for a contravention of any designated by-law;

AND WHEREAS Section 15.4.1 of the *Building Code Act, 1992*, S.O. 1992, c. 23 (the “Building Code Act”) authorizes municipalities to require a person, subject to such conditions as a municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with the municipal property standards by-law, or an order pursuant to such by-law;

AND WHEREAS the purpose of the system of administrative penalties established by the municipality is to assist the municipality in promoting compliance with its designated by-laws;

AND WHEREAS the Council of The Corporation of the Town of Wasaga Beach deems it desirable to provide for a system of administrative penalties and administrative fees for the designated Town by-laws, or portions of the designated Town by-laws set out herein;

AND WHEREAS Council has deemed that certain routine administrative and legislative powers are minor in nature, and the delegation of these powers would contribute to the efficient management of the Town while still adhering to the principles of accountability and transparency;

NOW THEREFORE the Council of the Corporation of the Town of Wasaga Beach enacts as follows:

1. **Scope**

1.1 This by-law applies to all lands within the Town of Wasaga Beach.

2. **Short Title**

2.1 This By-law may be referred to as the “AMPS By-law”

3. **Definitions**

3.1 All words used in this by-law shall be interpreted as defined in this by-law. Where definitions are not provided herein, the words shall be defined as provided firstly in the most current editions of the Building Code Act, the Ontario Building Code, the Highway Traffic Act, and the Municipal Act. Finally, any remaining words shall be defined in the Dictionary in the context of the by-law application.

3.2 In this by-law:

1. **Administrative Fee** means any fee(s) specified in Schedule “C” of this by-law, as may be amended from time to time;
2. **Administrative Penalty** means an administrative penalty as set out in Schedule “B” of this by-law as may be amended from time to time;

3. **Designated By-law** means a Town by-law, or a part or provision of a Town by-law, to which this by-law applies, as designated under this by-law and listed in Schedule “A”;
4. **Director** means the General Manager – Development Services, or his/her designate or successor;
5. **Effective Date of Service** means the date on which service of a Penalty Notice is deemed to be effective, as set out in Section 8;
6. **Hearing Decision** means the decision of a Hearing Officer;
7. **Hearing Non-Appearance Fee** means an Administrative Fee established by the Town from time to time in respect of a Person’s failure to appear at the time and place scheduled for a hearing before a Hearing Officer, as listed in Schedule “C”;
8. **Hearing Officer** means any person appointed by the Town from time to time pursuant to the Screening and Hearing Officer By-law, to perform the functions of a hearing officer in accordance with this by-law;
9. **Holiday** means a Saturday, Sunday and any statutory holiday in the Province of Ontario or any day on which the offices of the Town are officially closed for business;
10. **Late Payment Fee** means an Administrative Fee established by the Town from time to time in respect of a Person’s failure to pay an Administrative Penalty within the time prescribed in this by-law, as listed in Schedule “C”;
11. **MTO Search Fee** means an Administrative Fee established by the Town from time to time for any search of the records of, or any inquiry to, the Ontario Ministry of Transportation, or related authority, for the purposes of this by-law, as listed in Schedule “C”;
12. **NSF Fee** means an Administrative Fee established by the Town from time to time, in respect of any failed payment to the Town from a Person, as listed in Schedule “C”;
13. **Officer** means a person appointed by the Town as a municipal law enforcement officer and any police officer;
14. **Owner** means the Person(s) whose name(s) appears on the permit for the vehicle as provided by the Ontario Ministry of Transportation, and if the vehicle permit consists of a vehicle portion and a plate portion and different Persons are named on each portion, the Person(s) whose names appears on the plate portion;
15. **Penalty Notice** means a notice as described in Section 5;
16. **Penalty Notice Date** means the date of the contravention;
17. **Penalty Notice Number** means the reference number specified on the Penalty Notice that is unique to that Penalty Notice;

18. **Person** includes an individual, sole proprietorship, partnership, limited partnership, trust or corporation, or an individual in his or her capacity as a trustee, executor, administrator or other authorized agent;
19. **Plate Denial Fee** means an Administrative Fee established by the Town from time to time, in relation to plate denial, as listed in Schedule “C”;
20. **Provincial Offences Act** means the *Provincial Offences Act*, R.S.O., 1990, c. P. 33, as amended from time to time, or any successor thereof;
21. **Regulation** means O. Reg. 333/07, made under the Municipal Act, as amended from time to time, or any successor thereof;
22. **Screening and Hearing Officer By-law** means the Screening and Hearing Officer By-law of the Town, as amended from time to time, or any successor thereof;
23. **Screening Decision** means the decision of a Screening Officer;
24. **Screening Non-Appearance Fee** means an Administrative Fee established by the Town from time to time in respect of a Person’s failure to appear at the time and place scheduled for a screening with a Screening Officer, as listed in Schedule “C”;
25. **Screening Officer** means any person appointed by the Town from time to time pursuant to the Screening and Hearing Officer By-law, to perform the functions of a screening officer pursuant to this by-law;
26. **Statutory Powers Procedure Act** means the *Statutory Powers Procedure Act*, R.S.O. 1990, c. S. 22, as amended from time to time, or any successor thereof; and
27. **Town** means the Corporation of the Town of Wasaga Beach and/or the geographical limits of the Town of Wasaga Beach, depending on the context of the provision in which the term appears.

4. Application of this By-law

- 4.1 The Town’s By-laws, or portions of Town By-laws, listed in Schedule “A” of this by-law shall be Designated By-laws for the purposes of Sections 102.1 & 434.1 of the Municipal Act, Section 15.4.1 of the Building Code Act and paragraph 3(1)(b) of the Regulation.
- 4.2 Schedule “B” of this by-law sets out the Administrative Penalty, and includes short form wording to be used on Penalty Notices, for the contraventions of Designated By-laws;
- 4.3 Schedule “C” of this by-law sets out the Administrative Fees imposed for purposes of this by-law;
- 4.4 The Administrative Penalties designated in Schedule “B” may be dealt with by a Penalty Notice.

5. Penalty Notice

5.1 Parking By-law

If a vehicle has been left parked, standing or stopped in contravention of the Town's Parking By-law, the Owner of the vehicle shall, upon issuance of a Penalty Notice in accordance with this By-Law, be liable to pay to the Town an Administrative Penalty in the amount specified in Schedule "B", and shall be liable to pay to the Town any Administrative Fees in accordance with Schedule "C" of this By-Law.

- 5.1.1 If an Administrative Penalty issued under Section 5.1 is not paid within 15 days after the date that it becomes due, the Town may notify the Registrar of Motor Vehicles of the default and the Registrar shall not validate the permit of a person named in the default notice nor issue a new permit to that person until the penalty is paid.

5.2 Designated By-laws

If a Person is found in contravention of a Designated By-Law, the Person shall, upon issuance of a Penalty Notice in accordance with this By-Law, be liable to pay to the Town an Administrative Penalty in the amount specified in Schedule "B", and shall be liable to pay to the Town any Administrative Fees in accordance with this By-Law.

- 5.3 An Officer who has reason to believe that a Person has contravened a Designated By-Law may issue a Penalty Notice in accordance with this By-Law.
- 5.4 If an Early Penalty Amount is set out in this by-law for a given contravention, any Penalty Notice for such contravention for which the Administrative Penalty is paid to the Town within fifteen (15) calendar days from the Effective Date of Service of the Penalty Notice, shall be subject to the Early Penalty Amount in lieu of the regular Set Penalty Amount.
- 5.5 The Penalty Notice will include the following information:
- (a) the Penalty Notice Date;
 - (b) the Penalty Notice Number;
 - (c) the short form wording for the contravention;
 - (d) the amount of the Administrative Penalty;
 - (e) the time for payment of the Administrative Penalty, including the time for payment of the Early Penalty Amount;
 - (f) information respecting the process by which the person may pay the Administrative Penalty or request a review of the Administrative Penalty;
 - (g) a statement advising that an Administrative Penalty will constitute a debt of the Owner or Person to the Town; and
 - (h) the name and identification number of the Officer issuing the Penalty Notice.

6. Review by Screening Officer

- 6.1 A Person who is served a Penalty Notice may, within 30 calendar days after the Effective Date of Service, request, in accordance with Subsection 6.3, that the Administrative Penalty be reviewed by a Screening Officer.
- 6.2 A Person who is served a Penalty Notice may, in accordance with Subsection 6.3, request that the Screening Officer extend the time to request a review to sixty (60) calendar days after the Effective Date of Service.
- 6.3 A request for a review, or for an extension of time to request a review, shall be in the form and manner as determined by the Director from time to time, and shall include the Penalty Notice Number and the Person's contact information. Where a request is made by a Person who is not the Owner, the Person shall submit with the request an authorized agent/representative form, in the form as determined by the Director from time to time. Incomplete forms or forms not submitted in the form and manner as determined by the Director may not be accepted or processed, at the discretion of the Director.
- 6.4 The Screening Officer may only extend the time to request a review of the Administrative Penalty when the Person requesting the extension demonstrates, on a balance of probabilities, extenuating circumstances that warrant the extension of time. The Screening Officer will consider the request for extension before reviewing the Administrative Penalty.
- 6.5 Where an extension of time to request a review of an Administrative Penalty is not granted by the Screening Officer and no request is made to have the Administrative Penalty reviewed in accordance with Subsection 6.1, the Administrative Penalty and any applicable Administrative Fees shall be deemed to be affirmed and shall not be subject to review.
- 6.6 Where neither a review nor an extension of time for review are requested in accordance with this by-law, or where the Person fails to request a review within any extended period of time granted by the Screening Officer:
 - (a) the Person(s) served with the Penalty Notice shall be deemed to have waived the right to a screening and a hearing in relation to such notice;
 - (b) the Administrative Penalty, and any applicable Administrative Fees, shall be deemed to be affirmed; and
 - (c) the Administrative Penalty, and any applicable Administrative Fees, shall not be subject to review.
- 6.7 On a review of an Administrative Penalty, the Screening Officer may affirm the Administrative Penalty, including any applicable Administrative Fees, or the Screening Officer may cancel or reduce the Administrative Penalty or extend the time for payment of the Administrative Penalty, including any applicable

Administrative Fees, on the following grounds:

- (a) where the Screening Officer is satisfied, on a balance of probabilities, that a contravention of a Designated By-law was not proven as set out in the Penalty Notice; or
 - (b) where the Screening Officer is satisfied, on a balance of probabilities, that the cancellation, reduction or extension of the time for payment of the Administrative Penalty, including any applicable Administrative Fees, is necessary to reduce any undue hardship.
- 6.8 Where an extension of the time for payment is granted, enforcement mechanisms will be suspended until 15 days after the amended date for payment.
- 6.9 The Person that requested a review, or an extension to the time to request a review, by the Screening Officer shall be served with a copy of the Screening Decision within fifteen (15) calendar days after the review of the request is conducted by the Screening Officer.

7 Review by Hearing Officer

- 7.1 Any Person subject to a Screening Decision may request a review of the Screening Decision by a Hearing Officer, in accordance with Subsection 7.3, within thirty (30) calendar days after the date on which the Screening Decision was issued.
- 7.2 A Person subject to a Screening Decision may, in accordance with Subsection 7.3, request that the Hearing Officer extend the time to request a review of the Screening Decision to sixty (60) calendar days after the date on which the Screening Decision was issued.
- 7.3 A request for a review by the Hearing Officer, or for an extension of time to request a review before the Hearing Officer, shall be in the form and manner as determined by the Director from time to time, and shall include the Penalty Notice Number and the Person's contact information. Where a request is made by a Person who is not the Owner, the Person shall submit with the request an authorized agent/representative form, in the form as determined by the Director from time to time. Incomplete forms or forms not submitted in accordance with the form and manner as determined by the Director may not be accepted or processed, at the discretion of the Director.
- 7.4 The Hearing Officer may only extend the time to request a review of the Screening Decision where the Person requesting the extension demonstrates, on a balance of probabilities, extenuating circumstances that warrant the extension of time. The Hearing Officer will consider the request for extension before reviewing the Screening Decision.
- 7.5 Where an extension of time for a hearing review is not granted by the Hearing Officer and no request is made to have the Screening Decision reviewed in accordance with Subsection 7.1, the Screening Decision shall be deemed to be affirmed, and shall not be subject to

review.

- 7.6 Where neither a hearing review nor an extension of time for a hearing review are requested in accordance with this by-law, or where the Person fails to request a hearing review within any extended period of time granted by the Hearing Officer:
- (a) the Person(s) served with the Penalty Notice shall be deemed to have waived the right to a hearing review in relation to such notice;
 - (b) the Screening Decision shall be deemed to be affirmed; and
 - (c) the Screening Decision shall not be subject to review.
- 7.7 A Person requesting a review by the Hearing Officer in accordance with this by-law shall be given at least thirty (30) calendar days' notice of the date, time and place for the review by the Hearing Officer.
- 7.8 On a review of the Screening Decision, the Hearing Officer may affirm the Screening Decision, or the Hearing Officer may cancel, reduce or extend the time for payment of the Administrative Penalty, including any applicable Administrative Fees, on the following grounds:
- (a) where the Hearing Officer is satisfied, on a balance of probabilities, that the vehicle was not parked, standing or stopped in contravention of the Designated By-law set out in the Penalty Notice; or
 - (b) where the Hearing Officer is satisfied, on a balance of probabilities, that the cancellation, reduction or extension of the time for payment of the Administrative Penalty, including any Administrative Fees, is necessary to reduce any undue hardship.
- 7.9 A Hearing Officer shall not make any decision respecting a review of the Screening Decision unless the Hearing Officer has given the Person subject to the Screening Decision and the Town an opportunity to be heard.
- 7.10 The hearing shall be subject to the Statutory Powers Procedure Act.
- 7.11 The Hearing Officer may consider and rely on a Penalty Notice signed by an Officer, including any associated photograph taken by the Officer.
- 7.12 In addition to anything else that is admissible at a hearing as evidence in accordance with the Statutory Powers Procedure Act, the materials referred to in Subsection 7.11 are admissible as evidence as proof of the facts contained therein, in the absence of evidence to the contrary.
- 7.13 If evidence referred to in Subsection 7.11 is being admitted at a hearing, the Hearing Officer shall not adjourn the hearing for the purpose of having the Officer attend to give evidence unless the Hearing Officer is satisfied that the oral evidence of the Officer is necessary to ensure a fair hearing.

- 7.14 The Person that requested the hearing, and any Person and Owner subject to the related Penalty Notice if different from the Person that requested the hearing, shall be served with a copy of the Hearing Decision within fifteen (15) calendar days of the hearing review.
- 7.15 The decision of a Hearing Officer is final.
- 7.16 Where notice of review has been given in accordance with this by-law, and the Person fails to appear at the time and place scheduled for a review by the Hearing Officer:
- (a) the Person shall be deemed to have abandoned the hearing;
 - (b) the Screening Decision shall be deemed to be affirmed; and
 - (c) the Person shall pay to the Town a Hearing Non-Appearance Fee, in addition to any other fees payable pursuant to this by-law.

8 Service of Documents

- 8.1 Service of a Penalty Notice pursuant to Subsection 5.1 in any of the following ways, with respect to a contravening vehicle, is deemed effective by:
- (a) affixing it to the vehicle in a conspicuous place at the time of the contravention;
 - (b) delivering it personally to the operator of the vehicle or the person having care and control of the vehicle at the time of the contravention;
 - (c) mailing it by regular mail to the Owner of the vehicle at the address as set out on the ownership as soon as reasonably practicable after the contravention; or
 - (d) delivering it to an occupant at the address of the Owner of the vehicle as set out on the ownership, who appears to be at least sixteen (16) years of age, as soon as reasonably practicable after the contravention.
- 8.2 Service of a Penalty Notice pursuant to Subsection 5.2 in any of the following ways is deemed effective by:
- (a) delivering it personally to the Person named in the Penalty Notice at the time of the contravention;
 - (b) mailing it by regular mail to the Person named in the Penalty Notice at his/her last known address, as soon as reasonably practicable after the contravention; or
 - (c) delivering it to an occupant, who appears to be at least sixteen (16) years of age, at the last known address of the Person named in the Penalty Notice, as soon as reasonably practicable after the contravention.
- 8.3 Service of any document other than a Penalty Notice may be made by:
- (a) delivering it personally;

- (b) delivering it to an occupant, who appears to be at least sixteen (16) years of age, at the last known address of the Owner or the Person to whom the documents apply;
 - (c) delivering it by regular mail to the last known address of the Owner or the Person to whom the documents apply; or
 - (d) by email, to the email address provided by the Owner or Person to whom the documents apply.
- 8.4 For purposes of this by-law, with respect to any matters subject to a by-law designated under Section 102.1 of the Municipal Act, the last known address of the Owner shall be the address as set out on the vehicle ownership or, where an updated address has been provided in writing by the Owner to the Town at the time of service, such updated address.
- 8.5 Any Penalty Notice or document sent in writing by regular mail, as set out in this by-law, is deemed to have been served on the fifth (5th) calendar day after the date of mailing.
- 8.6 Any Penalty Notice affixed to the vehicle to which it applies, or any Penalty Notice or document delivered personally in accordance with this by-law, is deemed to have been served on the date and time of such delivery.
- 8.7 Service on a Person who is not the Owner, in accordance with this by-law, including service of a Penalty Notice, Screening Decision or Hearing Decision by handing it to the Person, shall be deemed to be service on the Owner.
- 8.8 Any document served by email, as set out in this by-law, shall be deemed to have been served on the day of transmission.

9 Administration

- 9.1 The Director shall administer this by-law and is delegated the power to:
- (a) designate locations within the Town, and times, for conducting reviews and hearings under this by-law; and
 - (b) prescribe all forms, notices, including the Penalty Notice, guidelines, practices, processes and procedures, necessary to implement this by-law and the administrative penalty system, and to amend the same from time to time as the Director deems necessary.
- 9.2 The Director is delegated the power to establish and implement any policies necessary to implement this by-law and the administrative penalty system at the Town, and may amend the same from time to time, as the Director deems necessary.
- 9.3 For the purposes of Subsection 23.2(4) of the Municipal Act, Council has determined that any powers delegated pursuant to this by-law are minor in nature.

10 Penalty Payment and Administrative Fees

- 10.1 A Penalty Notice that is paid prior to a review by Screening Officer shall be deemed as final and will not be subject to screening.
- 10.2 Unless otherwise stated in this by-law, upon issuance of a Penalty Notice, the Administrative Penalty set out in such notice shall be due and payable to the Town within thirty (30) calendar days from the Effective Date of Service of the Penalty Notice.
- 10.3 Notwithstanding Subsection 10.2, where an Administrative Penalty, including any Administrative Fees, is affirmed, or reduced by a Screening Officer or a Hearing Officer, the Administrative Penalty and any Administrative Fees shall be due and payable on the date specified in the Screening Decision or Hearing Decision, as the case may be, or if no such date is specified, within thirty (30) days from service of the Screening Decision or the Hearing Decision.
- 10.4 Notwithstanding Subsection 10.2, where a Person makes a request for an extension of time for payment, and the request is granted, the date on which the Administrative Penalty is due and payable shall be the date established in accordance with such extension of time.
- 10.5 Where an Administrative Penalty, with respect to a Penalty Notice issued pursuant to Subsection 5.1, is not paid on or before the date it is due and payable, in addition to the Administrative Penalty and any other fees that may be payable pursuant to this by-law, the Owner of the vehicle subject to the Penalty Notice shall be liable to pay to the Town the MTO Search Fee.
- 10.6 Where an Administrative Penalty is not paid within thirty (30) calendar days after it becomes due and payable, in addition to the Administrative Penalty and any other fees that may be payable pursuant to this by-law:
 - (a) with respect to a Penalty Notice issued pursuant to Subsection 5.1, the Owner of the vehicle subject to the Penalty Notice shall be liable to pay to the Town the Late Payment Fee;
 - (b) with respect to a Penalty Notice issued pursuant to Subsection 5.1, the Person subject to the Penalty Notice shall be liable to pay to the Town the Late Payment Fee.
- 10.7 Where an Administrative Penalty issued pursuant to Subsection 5.1 and any Administrative Fees are not paid within seventy-five (75) calendar days after they become due and payable, the Town may:
 - (a) notify the Registrar of Motor Vehicles of the default and the Registrar shall not validate the permit of a Person named in the default notice nor issue a new permit to that Person, in respect of the vehicle to which the Administrative Penalty and Administrative Fees apply, until the penalty and any applicable fees are paid, in which case the Owner of the vehicle in respect of which the Penalty Notice was issued shall, in addition to the Administrative Penalty and any other fees that may be payable pursuant to this by-law, pay to the Town

a Plate Denial Fee; and

(b) pursue any other collection mechanisms available to the Town pursuant to the Regulation or at law.

10.8 Where a person provides a method of payment to the Town for payment of any Administrative Penalty or Administrative Fee, which has insufficient funds available in the account on which the instrument was drawn, the Owner shall, in addition to the Administrative Penalty and any other fees that may be payable pursuant to this by-law, be liable to pay to the Town an NSF Fee.

10.9 All amounts due and payable to the Town pursuant to this by-law constitute a debt to the Town.

10.10 Where an Administrative Penalty is cancelled by a Screening Officer or a Hearing Officer, any related Administrative Fee is also cancelled.

10.11 Where a Person has paid an Administrative Penalty or an Administrative Fee that is cancelled or reduced pursuant to this by-law, the Town shall refund the amount cancelled or reduced.

10.12 Where the Person served with a Penalty Notice issued pursuant to Subsection 5.1, or issued a Screening Decision, is not the Owner, the Owner may exercise any right that such Person may exercise under this by-law.

10.13 No Officer may accept payment in respect of an Administrative Penalty or Administrative Fee.

10.14 Payment of any Administrative Penalty or Administrative Fee must be received on or before the date on which it is due and payable, or any extended due date in accordance with this by-law, and will not be credited until received by the Town.

10.15 Any time limit that would otherwise expire on a Holiday is extended to the next day that is not a Holiday.

11 Offences

11.1 No Person shall make a false, misleading or fraudulent statement in relation to a Penalty Notice, or on any form submitted to the Town in relation to a Penalty Notice.

11.2 No Person shall obstruct an Officer exercising any authority under this by-law.

11.3 No Person shall attempt, directly or indirectly, to communicate with a Screening Officer or Hearing Officer for the purpose of influencing or interfering, financially, politically or otherwise with, the Screening Officer or Hearing Officer respecting a Penalty Notice and/or respecting a power of decision in a proceeding that is or will be pending before a Screening Officer or Hearing Officer, except:

a) a Person who is entitled to be heard in the proceeding or the Person's lawyer, licensed paralegal or authorized representative; and

b) only by that Person or the Person's lawyer, licensed paralegal or authorized representative during the hearing of the proceeding in which the issues arise.

11.4 Any Person who contravenes Subsection 11.1 or Subsection 11.2 is guilty of an offence and, upon conviction, is liable to a fine as provided for in the Provincial Offences Act.

11.5 If a corporation has contravened Subsection 11.1 or Subsection 11.2, every director and officer who knowingly concurred in such a contravention is guilty of an offence.

12 Interpretation

12.1 Nothing in this by-law prevents a Screening Officer or a Hearing Officer from seeking or receiving legal advice.

12.2 Unless otherwise specified, references in this by-law to parts, sections, subsections, clauses and schedules are references to parts, sections, subsections clauses, and schedules in this by-law.

12.3 The part and section headings contained throughout this document are for reference purposes only and do not form a part of this by-law. This by-law is to be interpreted without reference to such headings.

12.4 References in this by-law to any statute or statutory provisions include references to that statute or statutory provision as it may from time to time be amended, extended, or re-enacted.

12.5 This by-law shall be read with all changes in gender or number as the context requires.

12.6 References in this by-law to items in the plural include the singular, and references to the singular include the plural, as applicable.

12.7 The words "include", "includes", "including" are not to be read or interpreted as limiting the words, phrases, or descriptions that precede it.

12.8 Should any provision, or any part of a provision, of this by-law, be declared invalid, or to be of no force and effect, by a court of competent jurisdiction, it is the intent of Council that such a provision, or part of a provision, be severed from this by-law and every other provision of this by-law shall be applied and enforced in accordance with its terms to the extent possible according to law.

13 Delegation

13.1 The Director is authorized to make minor housekeeping amendments to this by-law that do not alter the meaning or intent in any way.

14 Effective Date

14.1 This by-law shall come into force and effect upon passing.

Enacted by Town of Wasaga Beach Council this 13th day of June, 2024.

Nicole Rubli, Director of Legislative Services/Clerk

Brian Smith, Mayor

Schedule "A"
Designated By-laws

1. Building Maintenance By-law
2. Business Licencing By-law
3. Car Rally By-law
4. Clean Neighbourhoods By-law
5. Fence Maintenance By-law
6. Noise Disturbance By-law
7. Nuisance By-law
8. Parking By-law
9. Shopping Cart By-law
10. Special Events By-law

Schedule "B"

Schedule of Penalties

Building Maintenance By-law

Item	Provision	Short Form Wording	Early Penalty Amount	Set Penalty Amount
1	10.1	Fail to Comply – 1	\$100	\$150
2	10.1	Fail to Comply – 2	\$250	\$320
3	10.1	Fail to Comply – 3	\$500	\$600

Business Licensing By-law

Item	Provision	Short Form Wording	Early Penalty Amount	Set Penalty Amount
1	20(c)	Failure to Comply	\$400	\$500

Car Rally By-law

Item	Provision	Short Form Wording	Early Penalty Amount	Set Penalty Amount
1	4.1	Car Rally Participation 1	\$900	\$1,000
2	4.1	Car Rally Participation 2	\$1,800	\$2,000
3	4.2	Car Rally Passenger	\$400	\$500
4	4.3	Car Rally Impede Traffic	\$400	\$500

Clean Neighbourhoods By-law

Item	Provision	Short Form Wording	Early Penalty Amount	Set Penalty Amount
1	6.1	Fail to Act – Person - 1	\$250	\$320
2	6.1	Fail to Act – Person - 2	\$500	\$600
3	6.1	Fail to Act – Corporation - 1	\$500	\$600
4	6.1	Fail to Act – Corporation - 2	\$1,000	\$1,200

Fence Maintenance By-law

Item	Provision	Short Form Wording	Early Penalty Amount	Set Penalty Amount
1	5.1	Contravention – 1	\$50	\$100
2	5.1	Contravention - 2	\$175	\$225

Noise Disturbance By-law

Item	Provision	Short Form Wording	Early Penalty Amount	Set Penalty Amount
1	8.1	Contravention – 1	\$75	\$100
2	8.1	Contravention - 2	\$175	\$200

3	8.1	Contravention - 3	\$275	\$300
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Nuisance By-law

Item	Provision	Short Form Wording	Early Penalty Amount	Set Penalty Amount
1	6.1	Contravention – 1	\$50	\$75
2	6.1	Contravention – 2	\$100	\$150

Parking By-law

Item	Provision	Short Form Wording	Early Penalty Amount	Set Penalty Amount
1	3	Prohibited Parking	\$75	\$100
2	4	Restrictive Parking	\$50	\$65
3	6	Obstruction	\$150	\$1200
4	7	Car Rally Attendance	\$900	\$1,000

Shopping Cart By-law

Item	Provision	Short Form Wording	Early Penalty Amount	Set Penalty Amount
1	5	Abandon	\$50	\$75
2	8	Failure to pick up	\$100	\$150

Special Events By-law

Item	Provision	Short Form Wording	Early Penalty Amount	Set Penalty Amount
1	3.8	Participant Breach 1	\$900	\$1,000
2	3.8	Participant Breach 2	\$1,800	\$2,000
3	3.9	Passive Breach	\$400	\$500
4	14.8	Contravention – 1	\$200	\$250
5	14.8	Contravention – 2	\$300	\$400

Schedule "C"
Administrative Fees

Item	Fee
Screening Non-Appearance Fee	\$25
Hearing Non-Appearance Fee	\$50
Late Payment Fee	\$25
MTO Search Fee	\$10
Plate Denial Fee	\$25
NSF Fee	\$35

Note: the fees and charges in this Schedule will be subject to taxes, including H.S.T., where applicable.