



**THE CORPORATION OF THE TOWN OF WASAGA BEACH
PLANNING DEPARTMENT**

SITE PREPARATION AGREEMENT APPLICATION

OFFICE USE ONLY			
DATE RECEIVED:		FILE NO.:	
DATE APPLICATION DEEMED COMPLETE:			
FEES			
Site Preparation Agreement			\$3,000.00
Legal fees			\$1,125.00

WE ARE DIGITAL!

Applications are now required to be submitted through our [Online Portal](#).

For help with accessing the online portal click [here](#).

1. CONTACT INFORMATION

Applicant Information

Name of Applicant:			
Mailing Address:			
Telephone No:		Cell No:	
E-Mail:			

Owner Information (if different from Applicant)

Name of Owner:			
Mailing Address:			
Telephone No:		Cell No:	
E-Mail:			

Agent Information (if applicable)

Name of Agent:			
Mailing Address:			
Telephone No:		Cell No:	
E-Mail:			

Communications should be sent to Applicant Owner Agent

2. LOCATION AND DESCRIPTION OF THE SUBJECT LANDS

Location of Subject Property (complete applicable lines)

Street & Number:			
Tax Roll #:			
Lot No.:		Concession:	
Part No.:		Plan No.:	

Easements or Restrictive Covenants

Are there any easements or restrictive covenants affecting the subject lands?
If yes, Describe the easement or covenant and its effect:

Dimensions of Subject Property (in metric units)

Frontage	metres
Average Width	metres
Depth	metres
Area	square metres

3. EXISTING LAND USES & ZONING**Existing Use and Zoning**

Describe the existing uses on the subject land:	
The length of time that the existing uses on the subject land have continued:	
Current Land Use Designation in Official Plan:	
Current Zoning:	
If the subject land is covered by a Minister's zoning order, what is the Ontario Registration Number:	
Current Land Use Designation of abutting lands:	
North	South
East	West
Current Zoning of abutting lands:	
North	South
East	West

4. PROPOSED LAND USES & ZONING**Proposed Use and Zoning**

Describe the proposed uses on the subject land:
Proposed Land Use Designation in Official Plan:
Proposed Zoning:

Description of Proposed Parkland

Proposed Use:					
Frontage:		Depth:		Area:	

Proposed Phasing

Please provide details of the proposed phasing:

5. ACCESS AND SERVICING

Type of Access	Existing	Proposed
Provincial highway		
Municipal road, maintained year round		
Municipal road, maintained seasonally other public road		
Other public road		
Please specify:		
Water access		
Please describe the parking and docking facilities and the approximate distances of these facilities from the subject land and the nearest public road		
Type of Water Supply	Existing	Proposed
Municipally operated piped water system		
Privately owned/operated individual well		
Privately owned/operated communal well		
Lake or water body		
Please specify		
Other means		
Please specify		

Type of Storm Water Control	Existing	Proposed
Storm drainage sewer		
Ditch		
Swale		
Other means		
Please specify		

Type of Sewage Disposal	Existing	Proposed
Municipally operated sanitary sewers		
Privately owned/operated individual septic		
Privately owned/operated communal septic		
Privy		
Other means		
Please specify		

Please provide information regarding the following:

Proposed Use	Number of Units	Number of Lots/Blocks	Area of Land in Hectares	Number of Units per Hectare	Number of Parking Spaces
Single detached residential					
Semi-detached residential					
Townhouse					
Apartment					
Modular Home					
Seasonal Residential					
Commercial					
Industrial					
Institutional					
Parks/Open space					
Roads					
Other residential					
Other					
TOTALS					

If any of the above are identified as “other residential”, “institutional” or “other”, provide a description of the use:

Description of Proposed Residential Lands

	Depth	Area
Average lot frontage		
Smallest lot frontage		
Largest lot frontage		
Please specify:		
Utilities	Existing	Proposed
Hydro		
Natural gas		
Telecommunications		

Is it the intent of this application to permit development of fewer than five lots or units on privately owned and operated individual or communal septic systems, and 4500 litres of effluent or less would be produced per day as a result of the development being completed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, the following is required:	i) A Hydrogeological report.	
Is it the intent of this application to permit development of fewer than five lots or units on privately owned and operated individual or communal septic systems, and more than 4500 litres of effluent would be produced per day as a result of the development being completed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, the following is required:	i) A Servicing Options Report ii) A Hydrogeological Report	
Is it the intent of this application to permit development of more than five lots or units on privately owned and operated individual or communal wells?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, the following is required:	i) A Servicing Options Report ii) A Hydrogeological Report	
Is it the intent of this application to permit development of more than five lots or units on privately owned and operated individual or communal septic systems?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, the following is required:	i) A Servicing Options Report ii) A Hydrogeological Report	

6. PLANNING HISTORY OF THE SUBJECT LAND

Has the subject land ever been the subject of an application for approval of a plan of subdivision under Section 51 of The Planning Act, for consent under Section 53 of The Planning Act for a zoning by-law amendment, Minister's zoning order amendment, or minor variance?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
If yes, please specify the file number and the status of the application:		
Has there ever been an industrial or commercial use, including gas station on the subject land or adjacent lands?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If yes, please specify:		
Is there a reason to believe the subject lands have been contaminated by former uses on the subject land or adjacent lands?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If yes, please specify:		
Has there ever been waste disposal on the subject land or adjacent lands?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If yes, please specify:		
Has there ever been waste disposal on the subject land or adjacent lands?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If yes, please specify:		

Has any land been severed from the parcel originally acquired by the owner of the subject land?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the subject land currently the subject of a proposed Official Plan or Official Plan Amendment that has been submitted to the County of Simcoe for approval?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please specify the County file number and status of the application:	

7. PROVINCIAL PLANS

Is the proposed amendment consistent with the policy statements issued under Subsection 3(1) of The Planning Act?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do the lands contain any areas of archaeological potential?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the subject land within an area of land designated under any provincial plan or plans?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, does the application conform to or not in conflict with the applicable provincial plan or plans?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is it the intent of the application to permit development on lands that contain know archaeological resources or areas of archaeological potential?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, the following is required:		
i) An archaeological assessment prepared by a person who holds a license that is effective with respect to the subject land, issues under Part VI (Conservation of Resources of Archaeological Value) on the Ontario Heritage Act; and, ii) A conservation plan for any archaeological resources identified in the assessment.		

8. ADDITIONAL REQUIREMENTS

Supplementary and support material to accompany application:

A survey of the subject property showing the following:

1.	The boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land.
2.	The distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing.
3.	The approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditch, river or stream banks, wetlands, wooded areas, wells and septic tanks) that, are located on the subject land and on land that is adjacent to the subject land and in the opinion of the applicant, may affect the application.
4.	The location of all land previously severed from the parcel originally acquired by the current owner of the subject land.
5.	The boundaries and dimension of the subject land.
6.	The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way.
7.	If access to the subject land is by water only, the location of the parking and docking facilities to be used.
8.	The location and nature of any easement(s) affecting the subject land.

9. OTHER INFORMATION

Is there any other information that you think may be useful to the Municipality or other agencies in reviewing the application? If so, explain in the space provided or attach on a separate page:

Enclosed herewith is the applicable fee and I/We hereby agree to pay further costs and expenses incurred by the Municipality for legal, planning, engineering and/or other costs incidental to this application to the completion of all appeals or Ontario Municipal Board hearings, should they arise.

I/We further agree to pay any or all applicable, development charges with respect to this application, if granted.

Please be advised that the Town will contact out the review of this application to an engineer consulting firm. Cost of review will be charges back to the Applicant throughout the planning process.

The Applicant shall provide any other material or studies requested by an official representing the Corporation of the Town of Wasaga Beach in order for the Municipality to review the application. This could include special topic studies (Examples include but are not limited to, Noise Studies, Environmental Impact Studies, Traffic Studies, D-4 Studies, Golf Ball Scatter Studies, etc.) and could further include peer review of the studies as requested by the Municipality. Five copies of each plan (including 11x17 reduction of each plan) and three copies of any reports or studies including a digital copy of each drawing and report prepared in support of this application, is required.

Be advised that the Applicant or a Representative is required to appear at the Development Committee meeting and any other meetings that are required to explain the proposal and answer any questions that may arise. Failure to do so may result in deferral of the application and increased costs.

10. PERMISSION TO ENTER

Consent is given to the Town of Wasaga Beach, its employees and authorized representatives to enter onto the above noted property, solely for the purpose of obtaining information to assist in the evaluation of this application.

The owner acknowledges that employees or authorized representatives of the Town may enter onto the subject property at any reasonable time and only for the purposes set out above.

Date:		Signature of Owner:	
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11. AUTHORIZATION OF OWNER

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

12. AUTHORIZATION OF OWNER FOR AGENT TO MAKE APPLICATION AND TO PROVIDE PERSONAL INFORMATION

I, _____, am the owner of the land this is the subject of this application and for purposes of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M. 56., authorize _____ as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date:		Signature of Owner:	
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13. CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I, _____, am the owner of the land that is the subject of this application and for the purposes of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M. 56. I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of *The Planning Act* for the purposes of processing this application.

Personal information contained in this form, collected and maintained pursuant to *The Planning Act*, will be used for the purpose of responding to the Application and creating a public record. The Owner’s Signature acknowledges that “personal information [is] collected and maintained specifically for the purpose of creating a record available to the general public;” per Section 14(1)(c) of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M. 56.

The applicant acknowledges that the Town considers the application forms and all supporting materials, including studies and drawings, filed with this application to be public information and to form part of the public record. With the filing of an application, the applicant consents to the Town photocopying and releasing the application and any supporting material either for its own use in processing the application or at the request of a third party, without further notification to or permission from the applicant. The applicant also hereby states that it has authority to bind its consultants to the terms of this acknowledgement. Questions regarding the collection of information should be directed to the Clerk of the Town of Wasaga Beach, 705-429-3844, ex 2223.

Date:		Signature of Owner:	
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14. AFFIDAVIT OR SWORN DECLARATION OF OWNER/AGENT

Declaration for the Prescribed and Requested Information

I, _____, of the _____ of _____
in the _____ of _____
do solemnly declare that all of the above statements and all attachments are true, and I
make this oath declaration conscientiously believing it to be true and knowing that it is of
the same force and effect as if made under oath and by virtue of *The Canada Evidence
Act*.

DECLARED before me at the _____ of _____,
in the _____ of _____ this _____ day of _____, 20__

Signature

A Commissioner, etc.

Please submit your complete application to:

**The Town of Wasaga Beach
Planning Department
30 Lewis Street
Wasaga Beach, Ontario L9Z 1A1**

Regular business hours: Monday to Friday from 8:30 a.m. to 4:30 p.m.